

Dear Sir or Madam,

It is my pleasure to supply this letter of recommendation on behalf of **Barth Paine** as he applies for the position of webmaster/web designer. Barth and I have been affiliated on a professional level for the past two years. He has provided my company with exceptional web development and design services. I am highly confident that he will be a valuable member of your staff.

I am qualified to support Mr. Paine's candidacy as I have worked with him in a number of situations. The main aspect of his professionalism is his willingness to do what it takes to get the job done. Some of Barth's strongest skills include:

- **Communication** – including establishing a custom task management system for our site and explaining web technologies and coding processes that I was not familiar with
- **Accuracy** - on time delivery with good time estimates. Barth has also been available in times of fast turnaround, at a moment's notice.
- **High level thinking** - able to look beyond the basic requirements of a project and anticipate other key factors
- **Proactive approach** – during major web based initiatives he has stayed ahead of time based challenges

I support him without reservation and I hope this short letter shows that he is an excellent candidate. If needed - I could add more detail about Barth Paine's professional qualifications.

Sincerely,



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